



ATTENTION: JOB SEEKERS

HARVEY IDES AND NATIONAL ABLE NETWORK INVITE YOU TO A

JOB SEARCH FUNDAMENTALS WORKSHOP

The Job Search Fundamentals workshop will help you get ready for the workplace and gain a better understanding of the qualities that employers are looking for in job applicants. Our workshops are interactive and are a benefit to those who have a long career history, as well as those just starting out.

Interviewing

Here you will learn how to prepare for an interview, what to say to the hiring managers to improve your chances of getting hired, and how to follow up with employers.

Resumes

Here you will learn how to create targeted resumes that will impress hiring managers, and the most current tip and tricks to make your resume stand out.

DATE , TIME, LOCATION

Date: Monday, April 22, 2024

Time: 1:00 PM – 3:00 PM

Location: HARVEY IDES OFFICE
16845 S. HALSTED ST
HARVEY, IL 60426

PRE-REGISTRATION

SCAN THE QR CODE BELOW



OR GO TO:

<https://forms.office.com/g/w1fwLTskX9>

Make Sure Your Resume is Current and Complete on [Illinois Job Link](https://illinoisjoblink.com).

Illinois businesses are hiring. And they are looking for workers on [Illinoisjoblink.com](https://illinoisjoblink.com). The state's hiring board features more than 100,000 help-wanted ads. Job seekers can build multiple resumes to emphasize different skills and experiences. Business owners can use keyword matching technology to search resumes and find the best candidate. [Illinoisjoblink.com](https://illinoisjoblink.com) is free for workers and employers. It compares favorably to private efforts that cost hundreds of dollars. No-cost HR recruitment services are available at the website and at (877) 342-7533. IDES are an equal opportunity employer and complies with all state and federal nondiscrimination laws in the administration of its programs. Auxiliary aids and services are available upon request to individuals with disabilities. Contact the Office Manager of the IDES office nearest you or the IDES Equal Opportunity Office (312) 793-9290 or TTY (888) 340-1007.

