



Career Information System Training Request Form

In-person **CIS360** training is available at **no-cost**. To request a training session for your school, district or organization, please complete this form and email to: **des.cistraining@illinois.gov**

School/Organization Name: _____

Address: _____

City: _____ Zip: _____

County: _____

Name: _____ Title: _____

Email: _____

Phone Number: _____

CIS360 Site Type (select one) Junior High School College Job Seeker

How do you plan to use **CIS360** with your students/clients?

Type of Training (select one) Junior High School College Job Seeker

Request a date and time for a comprehensive 3 hour training session:

First Choice: Date: _____ Time: _____

Second Choice: Date: _____ Time: _____

Primary Audience for Training: Admin Staff Guidance Counselors Postsecondary Practitioners
 Teachers Transition Coordinators Other _____

Need assistance creating staff accounts prior to your CIS360 training? Yes No

(Staff accounts allow you to create/manage portfolios and run specific student/client reports.)

How did you hear about **CIS360**?
